

COPYING FEES IN SCHOOL OFFICES

In order to be consistent between schools when personal copies are made on school owned copying machines, the following fee schedule should be adhered to:

- Copying of student records -- no charge unless over 25 pages.
From page #26, there will be a ten cents per page copying fee.
- Personal copies by staff members or other persons who may need copying services will be charged ten cents per copy.

The above fee schedule shall also serve as guidelines for the SAU 70 office.

EFFECTIVE: 1 September 1987