

PRINCIPAL

Supervision of the Instructional Program

The principal shall be responsible in accordance with the policies and regulations of the school district for the establishment, implementation, coordination and evaluation of all aspects of the instructional program of the school. It is understood that although portions of this duty must and will be delegated to other staff members, the principal has the ultimate responsibility in these areas.

At the request of the superintendent or assistant superintendent or in conjunction with the principals of other schools in the district the principal may serve as a consultant in other schools for the purpose of program articulation, shared staff decisions, curriculum coordination, or common space problems.

Evaluation of Staff:

The evaluation of all professional and support staff is the responsibility of the principal.

Hiring and Assignment of Staff

The principal, in cooperation with appropriate staff members, shall screen and interview candidates for professional and support staff positions which are vacant. The assistant superintendent shall be apprised as to how the candidacy of all those interviewed has been viewed by the principal and the staff involved. The principal shall also be responsible to the superintendent for the assignment and reassignment of the staff.

Budget Formation and Financial Management

In cooperation with the superintendent and his staff the principal shall be responsible for the formation and management of the school's budget, activities and financial affairs. The principal will be responsible for the approval of all purchases made for the school exclusive of the areas of maintenance and buildings and grounds.

General Supervision of the School

The principal is in charge of all aspects of the day to day operation of the school. He or she shall be responsible for the maintenance of reasonable and appropriate standards of conduct on the part of the staff and the students and the establishment and running of the operating procedures of the school.

EFFECTIVE: July 1973