

HANOVER SCHOOL DISTRICT

Bernice A. Ray School

Proposed 2018-19 Budget

Administration:

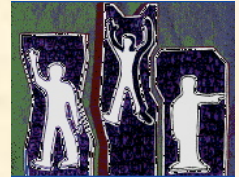
Jay Badams, PhD, Superintendent of Schools
Lisa Sjostrom, Principal, Bernice A. Ray School
Lauren Amhrein, Associate Principal, Bernice A. Ray School
Jamie Teague, Business Administrator
Rhett Darak, Special Education Director
Tony Daigle, Director of Plant and Adam Reitsma, Director of Technology

School Board Budget Committee:

Dan Rockmore, Carey Callaghan and Jona Roberts



2018-2019 Budget Guideline



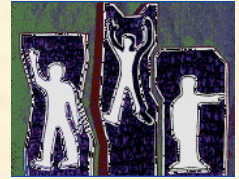
The Hanover Budget Committee understands the Hanover Community's commitment to the excellence of its schools and its desire to provide a leading edge, comprehensive school program. There have been many changes over the past year and progress is being made in all educational areas. The committee foresees to the best of its ability a year in which the Bernice A Ray School budget can expect a modest increase and recommends a budget increase corridor of 2.0% to 3.0%, noting the following projected considerations:

- Union agreements were settled two years ago resulting in base increases of 1.75% and 2.25% for teachers and staff respectively. That coupled with requested increases in FTE's, all salary lines will average a 6.6% increase over last year's budget.
- 3.00% estimated increase in benefit related costs, although potential savings in healthcare costs could result from a possible change in the district's insurance carrier.
- 2.2% increase in Hanover special education program costs, which does factor in the salary and benefit increases included in the aforementioned numbers.
- No change in NECC program costs.
- No change in special education out-of-district tuition.
- A 3.4% increase in regular education transportation as per our contract.
- No change to capital expenditures, although the board will be considering the long term capital plan in further developing the budget.
- A 5% increase in 6th grade tuition to Dresden, which is almost exactly offset by adjustments to prior year tuition.

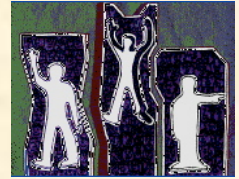
The Committee charges the administration with bringing forward an operating budget that addresses any improvements approved by the school board while keeping overall cost to the community firmly in mind.



2018-2019 Budget Guideline



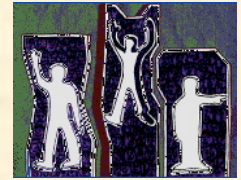
The 18-19 budget proposal of \$14,230,665, without additional Warrant Articles, represents a 2.9% increase of \$400,669 over last years budget. If we assume the same level of additional Warrant Articles [\$125,000], it is an increase of 3.8% or \$525,669 totaling \$14,355,655.



Enrollment Forecast

	<u>2017-18</u> <u>Actual</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<u>Kind (4 yr avg)</u>	70	69	69	69	69	69	69
<u>Grade 1</u>	83	78	77	77	77	77	77
<u>Grade 2</u>	75	84	79	78	78	78	78
<u>Grade 3</u>	89	77	86	81	80	80	80
<u>Grade 4</u>	58	87	75	84	79	78	78
<u>Grade 5</u>	87	68	97	85	94	89	88
TOTAL	<u>462</u>	<u>463</u>	<u>483</u>	<u>474</u>	<u>477</u>	<u>471</u>	<u>470</u>

Please keep in mind any special programming offerings at Dartmouth College may impact elementary enrollment numbers.

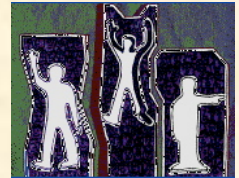


District Staffing

HANOVER SCHOOL DISTRICT Sal & Bnft Est 2018-19 Proposed	Board Appr FTE '18 Position	FY18 Act FTE	FY19 Proposed FTE	B-B FTE Diff
Regular Ed Teachers				
<i>Total Account</i>	35.8	35.80	35.60	-0.20
Regular Ed Aides				
<i>Total Account</i>	8.44	7.58	8.61	0.17
Tutors				
<i>Total Account</i>	3.25	3.19	3.93	0.68
Technology				
<i>Total Account</i>	2.0	2.00	2.00	
Spec Ed Teachers				
<i>Total Account</i>	(7.8+2=8) 8	8.00	8.00	0.20
Speech Lang Path				
<i>Total Account</i>	2.0	2.00	2.00	
Occupational Therapy				
<i>Total Account</i>	1.0	1.00	1.00	
Physical Therapy				
<i>Total Account</i>	0.50	0.63	0.63	0.13
Spec Ed Assts				
<i>Total Account</i>	21.37	21.37	20.43	-0.94
ABA Coverage				
<i>Total Account</i>	4.00	5.00	4.00	
Sp Ed Assistants in Area Pre Schools				
<i>Total Account</i>	1.50	0.31	0.50	-1.00
English as a Second Language				
<i>Total Account</i>	1.20	1.20	2.60	1.40
Guidance				
<i>Total Account</i>	1.30	1.30	1.30	
Health/Nurse				
<i>Total Account</i>	1.50	1.33	1.33	-0.17
Library				
<i>Total Account</i>	2.00	2.00	2.00	
School Admin				
<i>Total Account Admin</i>	2.00	2.00	2.00	
<i>Total Account Support</i>	2.00	2.00	2.00	
Op & Maint of Plant				
<i>Total Account</i>	4.50	4.50	4.50	
GRAND TOTAL	17-18 Board Appr 102.36	101.21	102.43	0.07



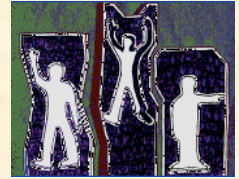
Operating Expense by Category



Expenditure Budget Summary				
Expenditures	<u>2017-18</u>	<u>2018-19</u>	<u>\$ Change</u>	<u>% Change</u>
<i>Ray School Operating Expense Pre-K to 5</i>	\$10,270,644	\$11,021,543	\$750,899	7.31%
<i>Special Ed Tuition Expense</i>	\$1,203,327	\$844,200	-359,127	-29.84%
NECC In-District Program	\$399,227	\$0		
Tuition--Public Out of State 9-12	\$141,100	\$115,600		
Tuition--Private Pre School	\$18,000	\$27,000		
Tuition--Private--9-12	\$527,000	\$654,000		
Tuition--Private Other K-6	\$0	\$46,000		
Tuition--ESY	\$0	\$1,600		
Tuition--Private Other 7-8	\$118,000	\$0		
<i>Capital Expense</i>				
<i>(Site & Building Improvements)</i>	\$68,100	\$57,500	-10,600	-15.57%
<i>Debt Service</i>	\$396,719	\$392,029	-4,690	-1.18%
<i>Interfund Transfers Out</i>	\$104,000	\$105,000	1,000	0.96%
to Special Education Reserve Fund	\$50,000	\$50,000	0	0.00%
to Building Maintenance Reserve	\$0	\$0	0	n/a
to Bridgman Spec Projects Fund	\$40,000	\$40,000	0	0.00%
to Food Service Fund	\$14,000	\$15,000	1,000	7.14%
<i>6th Gr Regular Ed Tuition Expense</i>	\$1,787,196	\$1,935,383	148,187	8.29%
Total District Budget (includes spec articles)	\$13,829,986	\$14,355,655	\$525,669	3.80%



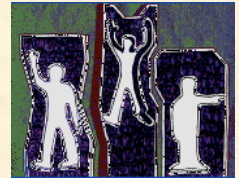
Significant Changes



<u>Item</u>	<u>Category</u>	<u>Chg Amount incr/(decr)</u>	<u>% Bgt to Bgt</u>	<u>% of Total</u>	<u>%Chg in Line</u>
Regular Operations-PreK-5					
1	Salaries--Regular Ed Teachers	\$62,638	0.45%	15.6%	2.3%
2	Salaries--Tutors	\$24,696	0.18%	6.2%	15.5%
3	Payroll Tax & Benefits--Reg Ed	\$99,459	0.72%	24.8%	7.4%
4	Copier Exp - New contract	(\$27,325)	-0.20%	-6.8%	-49.2%
5	Technology Equipment	(\$13,286)	-0.10%	-3.3%	-19.9%
6	Payroll Tax & Benefits-- Admin	(\$78,657)	-0.57%	-19.6%	-25.1%
7	Building Maintenance Purch Prof'l Svcs	(\$17,300)	-0.13%	-4.3%	-26.1%
8	Custodial Services Purch Prop Svcs	\$14,811	0.11%	3.7%	32.2%
9	Reg Ed Other Exp	\$110,396	0.80%	27.6%	-66.2%
Subtotal--Regular Operations		\$175,432	1.27%	43.8%	3.85%
Sp Ed Operations-PreK-5					
10	Sp Ed Teachers	\$71,332	0.52%	17.8%	9.4%
11	Sp Ed ABA Technicians (relocated)	\$192,787	1.39%	48.1%	n/a
12	Sp Ed Assistants	(\$46,623)	-0.34%	-11.6%	-7.9%
13	Sp Ed Payroll Tax & Benefit	\$198,542	1.44%	49.6%	27.6%
14	Sp Ed InDistrict Program	\$80,100	0.58%	20.0%	433.0%
15	Sp Ed Staff at Pre-Schools	(\$26,354)	-0.19%	-6.6%	-70.1%
16	Sp Ed Payroll Tax & Benefit at Pre-Schools	(\$20,603)	-0.15%	-5.1%	-90.1%
17	Sp Ed Transportation	(\$15,400)	-0.11%	-3.8%	-21.9%
18	Sp Ed Other Exp	\$7,941	0.06%	2.0%	7.6%
Subtotal--Sp Ed Operations		\$441,722	3.19%	110.2%	19.04%
Recap--Ray School Subtotals					
	Subtotal--Regular Ops	\$175,432	1.27%	43.8%	3.85%
	Subtotal--Sp Ed	\$441,722	3.19%	110.2%	19.04%
Itemized Operating Expense		\$617,154	4.46%	154.0%	8.97%
	All Other changes not listed	(\$110,043)	-0.80%	-27.5%	-4.05%
Total Ray Sch Optg Expense		\$507,111	5.28%	126.6%	5.28%



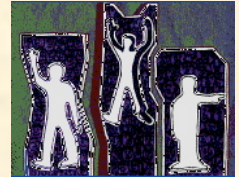
Significant Changes - continued



<u>Item</u>	<u>Category</u>	<u>Chg Amount</u> <u>incr/(decr)</u>	<u>% Bgt</u> <u>to Bgt</u>	<u>% of</u> <u>Total</u>	<u>%Chg in</u> <u>Line</u>
Capital Items					
19	Site & Bldg Improvements	(\$10,600)	-0.08%	-2.6%	-15.6%
20	Debt Service	(\$4,690)	-0.03%	-1.2%	-1.2%
Subtotal--Capital Items		(\$15,290)	-0.11%	-3.8%	-3.29%
Total Ray Sch Expenditures		\$491,821	3.56%	122.7%	4.89%
Other District Expense					
21	6th Grade Tuition to Dresden	\$148,187	1.07%	37.0%	8.3%
22	Special Ed Tuition	\$38,500	0.28%	9.6%	4.8%
23	Sp Ed NECC	(\$399,227)	-2.89%	-99.6%	-100.0%
24	English Sec. Lang (ESL) Salaries	\$107,056	0.77%	26.7%	103.4%
25	ESL Payroll Tax & Benefits	\$57,066	0.41%	14.2%	139.2%
26	Student Transportation & Supplies	\$46,266	0.33%	11.5%	8.7%
Total Other District Exp		(\$2,152)	-0.02%	-0.5%	-0.1%
Total District Expense		\$489,669	3.54%	122.2%	3.6%
Interfund Transfers Out					
28	To Spec Ed Rsv Fund	(\$50,000)	-0.36%	-12.5%	-100.0%
29	To Food Service Fund	\$1,000	0.01%	0.2%	7.1%
30	To Bridgman Proj Fund	(\$40,000)	-0.29%	-10.0%	-100.0%
Total Interfund Transactions		(\$89,000)	-0.64%	-22.2%	-85.6%
Total Proposed Changes		400,669	2.90%	100.0%	2.90%



Proposed Budget Totaled by Object & Function

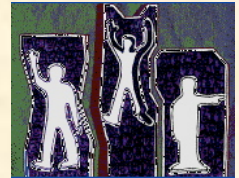


Hanover Proposed 2018-19 Budget Totaled by Object

<u>Object</u>	<u>Description</u>	<u>2017-2018 Budget Adopted</u>	<u>2018-2019 Proposed</u>	<u>Incr-Decr</u>	<u>Percent Diff</u>
110	Teacher Salaries	\$3,954,208	\$4,197,248	\$243,040	6.1%
11X	Other Salaries	\$1,776,194	\$1,745,724	-\$30,470	-1.7%
2XX	Payroll Tax & Benefits	\$2,787,867	\$2,981,294	\$193,427	6.9%
235	Retiree Wages/Benefits	\$134,308	\$78,497	-\$55,811	-41.6%
240	Staff Development	\$86,292	\$82,992	-\$3,300	-3.8%
3XX	Purchase Prof & Tech Svcs	\$561,286	\$571,653	\$10,367	1.8%
4XX	Purch Prop Svcs	\$310,739	\$266,658	-\$44,081	-14.2%
5XX	Other Purch Svcs	\$657,712	\$657,113	-\$599	-0.1%
56X	Tuition	\$2,592,396	\$2,781,483	\$189,087	7.3%
6XX	Supplies	\$313,200	\$348,915	\$35,715	11.4%
7XX	Property/Equipment	\$110,335	\$99,049	-\$11,286	-10.2%
8XX	Dues/Fees/Debt	\$441,449	\$405,029	-\$36,420	-8.3%
9XX	Transfers - Capital/Food	\$104,000	\$15,000	-\$89,000	-85.6%
Totals		\$13,829,986	\$14,230,655	\$400,669	2.90%

Hanover Proposed 2018-19 Budget Totaled by Function

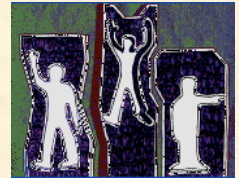
<u>Function</u>	<u>Description</u>	<u>2017-2018 Adopted Budget</u>	<u>2018-2019 Proposed</u>	<u>Incr-Decr</u>	<u>Percent Diff</u>
1100	Regular Education	\$6,673,966	\$6,976,661	\$302,695	4.5%
1200	Special Education	\$3,598,978	\$3,859,595	\$260,617	7.2%
2100	Guidance & Health Services	\$333,121	\$327,069	-\$6,052	-1.8%
2200	Curriculum/Staff Development, Media/Library	\$291,461	\$285,457	-\$6,004	-2.1%
2300	SAU Services	\$464,441	\$445,252	-\$19,189	-4.1%
2400	School Administration	\$649,650	\$577,760	-\$71,890	-11.1%
2600	Building Maintenance & Custodial	\$620,388	\$636,844	\$16,456	2.7%
2700	Transportation Services	\$629,162	\$657,488	\$28,326	4.5%
4000	Building & Site Improvements	\$68,100	\$57,500	-\$10,600	-15.6%
5000	Debt Services & Transfers	\$500,719	\$407,029	-\$93,690	-18.7%
Totals		\$13,829,986	\$14,230,655	\$400,669	2.9%



Revenues & Net Assessment				
	As Voted 2017-18	Proposed 2018-19	\$ Change	% Change
Hanover Direct Budget	\$13,697,991	\$ 14,230,655	\$400,669	2.90%
Proposed Warrant Articles for 18-19; breakdown on EX 3		\$ 125,000		
17-18 Warrant Articles included in current year assessment:				
Article 3 Bridgmand Fund	\$40,000			
Article 4 Contingency	\$35,000			
Article 5 Spec Ed Reserve	\$50,000			
Article 6 Board Salaries	\$6,995			
Budget Proposal	\$13,829,986	\$14,355,655	525,669	3.80%
Revenues				
Balance Carry Forward	\$265,755	\$20,000	(245,755)	
Local Sources				
From Hanover Water Works	\$172,769	\$172,769	-	
Tuition Income	\$2,500	\$6,000	3,500	
Interest on Investments	\$12,000	\$17,000	5,000	
Insurance Refunds	\$26,981	\$20,000	(6,981)	
Rental of Property	\$14,000	\$10,000	(4,000)	
Miscellaneous	\$250	\$250	-	
State Sources				
Catastrophic Aid	\$409,281	\$292,000	(117,281)	
Building Aid	\$82,743	\$80,252	(2,491)	
Federal Sources (Medicaid & Agric Grant)	\$168,342	\$138,200	(30,142)	
Other Financing Sources				
From 6th Grade Tuition Reserve Fund	\$0	\$0	-	
From Special Education Reserve Fund	\$0	\$0	-	
From From Bridgman Reserve Fund (Revenue offsets-WA)	\$40,000	\$40,000	-	
From Building Maintenance Reserve Fund	\$0	\$0	-	
Total Current Year Revenues	\$928,866	\$776,471	(152,395)	
Total Current Year Revenues and From Fund Balance	\$1,194,621	\$796,471	(398,150)	-33.33%
Net Assessment - including all potential warrant articles	\$12,635,365	\$13,559,184	923,819	7.31%



Net District Assessment and Tax Rate Summary

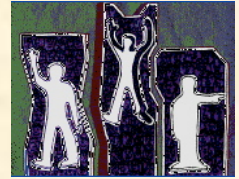


DISTRICT ASSESSMENTS:	2017-18	2018-19	\$ Chg	% Change
Hanover Assessment	\$12,635,365	\$13,559,184	\$923,819	7.31%
Dresden Assessment (Hanover Share)	\$13,734,893	\$13,965,301	\$230,408	1.68%
Total Assessment	\$26,370,258	\$27,524,485	\$1,154,227	4.38%

Estimated Hanover Tax

ESTIMATED TAX RATES:				
Local School Tax Rate	\$10.54	\$10.97	0.43	4.08%
State School Tax Rate (SWEPT)	\$2.57	\$2.66	0.09	3.50%
Total School Tax Rate	\$13.11	\$13.63	0.52	3.97%

<u>IMPACT OF SPECIAL ARTICLES (If Decided to Pursue):</u>		<u>Included in above rate estimate</u>	<u>from above rate estimate</u>
Special Article 2 Bridgman Fund (included in above/revenue n	\$40,000	n/a	n/a
Special Article 3 Contingency (included in total above)	\$35,000	\$0.02	n/a
Special Article 4 Spec Ed Rsv (included in total above)	\$50,000	\$0.02	n/a
Special Article 5 Officers Salaries (included in Direct Budget t	\$6,995	\$0.00	n/a
Total Estimated Tax Rate if Special Articles Approved	\$131,995	\$0.04	\$0.00



Decisions . . .

- Warrant Articles - \$125,000 – Sped Reserve, Contingency, Bridgman
- Revenue Article – 6th Grade Tuition

Questions?