

# Norwich School District 2018-2019 Proposed Budget

## **Administration**

Jay Badams, PhD, Superintendent of Schools  
Bill Hammond, Principal, Marion Cross Elementary School  
Jamie Teague, Business Administrator District  
Rhett Darak, Special Education Director  
Tony Daigle, Director of Plant and  
Adam Reitsma, Director of Technology

## **School Board Members**

Tom Candon, Kelley Hersey, Jim Mackall,  
Neil Odell & Lauren Morando Rhim

# Budget Guideline

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In an effort to achieve excellence in education, financial sustainability and public accountability in the Norwich School District, the Norwich School Board adopts the following budget guidelines for the development of the 2018-19 budget:

1. When preparing the budget, the administration and board should be mindful of the external factors that influence the final town tax rate (CLA, Dresden assessment, statewide education tax rate).
2. The board should anticipate and be prepared to address cost containment initiatives that are likely to emanate from the upcoming legislative session.<sup>1</sup>
3. The administration should continue efforts to present creative staffing patterns that would result in efficient use of FTEs. In addition, the administration and board should use the budget process to determine if existing programs are making the most effective use of resources.
4. The administration and board will provide information to help taxpayers understand the relationship between the budget and the quality of education provided by the District. To meet this goal, the board seeks a budget document that provides a written explanation of:
  - The levels of proposed spending for 2018-19.
  - The reasoning behind differences in the proposed spending levels for the 2017-18 budget versus the 2018-19 budget.
  - The ability of the 2018-19 budget to promote excellence in the Marion Cross School.

The Committee notes that the Norwich budget “Quick Model”<sup>2</sup> projects **a budget increase of approximately 3.61%.**

The “Quick Model” does not include the following additional cost factors that could add to the budget:

- settlements of a contracts with SS and Teacher’s Unions
- the need to move the LEEEP program to a line item in the budget – in past years the program has been paid for through Title II funds
- the Federal government is proposing significant cuts to Title I and II funds
- cost to establish an in-house Pre-K program
- additional technology support staff
- a 5-year building maintenance plan

# Projected Enrollment

	Oct. 1						
	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<b>Kind</b>	34	35	35	35	35	35	35
<b>Grade 1</b>	37	40	41	41	41	41	41
<b>Grade 2</b>	37	39	42	43	43	43	43
<b>Grade 3</b>	32	43	45	48	49	49	49
<b>Grade 4</b>	44	32	43	45	48	49	49
<b>Grade 5</b>	56	44	32	43	45	48	49
<b>Grade 6</b>	57	56	44	32	43	45	48
<b>TOTAL</b>	<b>297</b>	<b>289</b>	<b>282</b>	<b>287</b>	<b>304</b>	<b>310</b>	<b>314</b>

## Proposed Personnel – FTE's

	<u>2017-18</u> <u>Board Approved</u>	<u>2018-19</u> <u>Budgeted</u>	<u>Difference</u>
Regular Ed Teachers	21.82	19.20	-2.62
Regular Ed Assistants	4.00	3.64	-0.36
Remedial Tutors (grant funded*)	2.05	1.00	-1.05 *
ESL Specialist	0.00	0.20	0.20
LEEEP Program Specialist*	0.79	0.79	
Technology Teacher	1.00	1.00	
Special Ed Teachers	3.10	3.80	0.70
Speech & Language	1.00	1.00	
Special Ed Assistants	13.87	17.65	3.78
Early Essential Ed Teacher	0.40	0.40	
Extended School Year - no FTE	increase in \$\$	add \$4,400	
Guidance Teacher	1.00	1.00	
Nurse/Health Specialist	1.00	1.00	
Library/Media Specialist	1.00	1.00	
Principal Administrator	1.00	1.00	
Administrative Assistant**	1.00	1.00	
Front Office Ed Assistant	1.00	1.00	
Custodial	3.00	3.00	
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<b>School FTE Totals</b>	<b>57.03</b>	<b>57.68</b>	<b>0.65</b>

\*grant money offset reductions have changed; some FTE's reduced, some absorbed into general fund

# Significant Changes

2017-18 Adopted Budget

\$5,573,371

Significant Changes	Bgt to Bgt Change	% chg causes in total bgt	% of total change
<i>Program Maintenance</i>			
Salaries--Regular Education Teachers	(\$70,557)	-1.27%	-68.6%
Salaries--Regular Education Assistants	\$43,292	0.78%	42.1%
Reg Ed Payroll Tax & Benefit	(\$146,879)	-2.64%	-142.8%
Tuition--PreK	\$35,304	0.63%	34.3%
Salaries--School Administration Support	\$18,635	0.33%	18.1%
Payroll Tax & Benefits--School Administration	\$74,873	1.34%	72.8%
Payroll Tax & Benefits--Custodial Services	(\$25,380)	-0.46%	-24.7%
Pupil Transportation	(\$38,771)	-0.70%	-37.7%
<i>subtotal</i>	(\$109,483)	-1.96%	-106.4%
<i>Special Education</i>			
Special Ed Teachers Salary	\$58,532	1.05%	56.9%
Special Ed Assistants	\$127,323	2.28%	123.8%
Payroll Tax & Bnfts	\$31,648	0.57%	30.8%
Purch Prof & Tech Svcs	\$12,150	0.22%	11.8%
Special Ed Tuition	(\$42,601)	-0.76%	-41.4%
All Other Special Ed	(\$6,301)	-0.11%	-6.1%
<i>subtotal</i>	\$180,751	3.24%	175.7%

# Significant Changes continued

## *Capital and Reserve Transactions*

Building Improvements	\$20,150	0.36%	19.6%
<i>subtotal</i>	\$20,150	0.36%	19.6%
	<b>\$ Chg</b>	<b>% Chg</b>	
Subtotal of all changes listed above	\$91,418	1.64%	88.9%
All other areas not listed	\$11,445	0.21%	11.1%
Total all changes	\$102,863	1.85%	100.0%

2018-2019 Proposed Budget	\$5,676,234
Budget to Budget Increase/(Decrease)	\$102,863
Percent Change	1.85%



# Projected Budget Overview by Object & Function

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## Norwich Proposed 2018-19 Budget Totaled By Object

Object	Description	2017-2018 Budget Adopted	2018-2019 Proposed	Incr-Decr	Percent Diff
110	Teacher Salaries	\$2,165,589	\$2,167,959	\$2,370	0.1%
11X	Other Salaries	\$736,779	\$937,658	\$200,879	27.3%
2XX	Payroll Tax & Benefits	\$1,067,190	\$983,302	(\$83,888)	-7.9%
235	Retiree Wages/Benefits	\$38,531	\$30,962	(\$7,569)	-19.6%
240	Staff Development	\$79,500	\$79,000	(\$500)	-0.6%
3XX	Purchase Profl & Tech Svcs	\$367,304	\$386,966	\$19,662	5.4%
4XX	Purch Prop Svcs	\$139,688	\$164,457	\$24,769	17.7%
5XX	Other Purch Svcs	\$358,607	\$312,486	(\$46,121)	-12.9%
56X	Tuition	\$324,807	\$317,510	(\$7,297)	-2.2%
6XX	Supplies	\$179,275	\$179,520	\$245	0.1%
7XX	Property/Equipment	\$47,901	\$48,100	\$199	0.4%
8XX	Dues/Fees/Debt	\$56,200	\$56,314	\$114	0.2%
9XX	Transfers - Capital/Food	\$12,000	\$12,000	\$0	0.0%
<b>Totals</b>		<b>\$5,573,371</b>	<b>\$5,676,234</b>	<b>\$102,863</b>	<b>1.8%</b>

## Norwich Proposed 2018-19 Budget Totaled By Function

Function	Description	2017-2018 Budget Adopted	2018-2019 Proposed	Incr-Decr	Percent Diff
1100	Regular Education	\$2,682,146	\$2,541,632	(\$140,514)	-5.2%
1200	Special Education	\$1,153,007	\$1,341,058	\$188,051	16.3%
2100	Guidance & Health Services	\$202,123	\$197,949	(\$4,174)	-2.1%
2200	Curriculum/Staff Development, Media/Library	\$193,324	\$189,139	(\$4,185)	-2.2%
2300	SAU Services	\$258,820	\$267,891	\$9,071	3.5%
2400	School Administration	\$298,085	\$400,325	\$102,240	34.3%
2600	Building Maintenance & Custodial	\$376,284	\$357,420	(\$18,864)	-5.0%
2700	Transportation Services	\$331,032	\$286,106	(\$44,926)	-13.6%
3000	Student Lunch Supplies	\$1,600	\$1,800	\$200	12.5%
4000	Building & Site Improvements	\$15,950	\$31,800	\$15,850	99.4%
5000	Debt Services & Transfers	\$61,000	\$61,114	\$114	0.2%
<b>Totals</b>		<b>\$5,573,371</b>	<b>\$5,676,234</b>	<b>\$102,863</b>	<b>1.8%</b>

# Revenues and Net Assessment

Item	2017-18	2018-19	\$ Chg	% Chg
<b>Appropriations</b>				
Marion Cross School	5,573,371	5,676,234	102,863	1.85%
Dresden Assessment	6,847,422	6,705,670	(141,752)	-2.07%
<b>total</b>	<b>12,420,793</b>	<b>12,381,904</b>	<b>(38,889)</b>	<b>-0.31%</b>
<b>Revenues</b>				
<b>Local Sources</b>				
Tuition Income	12,800	0	(12,800)	
Interest on investments	4,000	14,000	10,000	
Other Local	14,650	14,050	(600)	
<b>subtotal</b>	<b>31,450</b>	<b>28,050</b>	<b>(3,400)</b>	
<b>State Sources</b>				
Vocational Aid	25,777	26,460	683	
Transportation Aid	111,073	118,555	7,482	
Spec Ed Block Grant	273,331	265,557	(7,774)	
Spec Ed Exp Reimbursement	410,175	533,417	123,242	
Spec Ed Extraordinary Aid	38,457	44,820	6,363	
Essential Early Educ	44,189	39,482	(4,707)	
<b>subtotal</b>	<b>903,002</b>	<b>1,028,291</b>	<b>125,289</b>	
<b>Interfund Transfer</b>				
Transfer from ConstFund	230,452	230,452	0	
<b>subtotal</b>	<b>230,452</b>	<b>230,452</b>	<b>0</b>	
<b>total Budgeted Revenues</b>	<b>1,164,904</b>	<b>1,286,793</b>	<b>121,889</b>	<b>10.46%</b>
from Prior Year Fund Balance	292,164	158,018	(134,146)	-45.91%
+/- Revenue Changes	0	0		
<b>Net Assessment</b>	<b>\$10,963,725</b>	<b>\$10,937,093</b>	<b>(26,632)</b>	<b>-0.24%</b>



# Estimated Tax Rate Calculation

Item	Actual 2017-18	Estimated 2018-19	Chg	% Chg
1 Marion Cross School	\$5,573,371	\$5,676,234	102,863	1.85%
2 plus Dresden Assessment	6,847,422	6,705,670	-141,752	-2.07%
2a Total Expenditures	12,420,793	12,381,904	-38,889	-0.31%
3 less Revenues and Fund Balance (excl Voc Aid)	1,431,291	1,418,351	-12,940	-0.90%
4 equals Education Spending	\$10,989,502	\$10,963,553	-25,949	-0.24%
4a Plus or (minus) net budget changes	\$0	\$0		
5 Estimated equalized pupils	600.74	595.74	-5.00	-0.83%
6 Adjusted ES/Eq Pupil	\$18,280	\$18,403	\$123	0.67%
6a Net Debt per Eq pupil	\$1,505	\$1,493		
6b Net Special Ed Excess per Eq Pupil	\$175	\$75		
7 Adjusted ES/Eq Pupil for purposes of Excess Spending	\$16,623	\$16,835		
8 Excess Spending Threshold	\$17,386	\$17,816	\$430	2.47%
9 Per Pupil Spending above/(below) Threshold	-763	-981		
10 Per pupil figure for Calculating District Adjustment	\$18,280	\$18,403	\$123	0.67%
11 Base Amount	\$10,160	\$9,842	(\$318)	-3.13%
12 District Spending Adjustment	179.923%	186.987%	7.06%	3.93%
13 Statewide Ed Tax Rate	\$1.000	\$1.000	\$0.00	0.00%
13a Equalized Homestead Tax	\$1.7992	\$1.8699	0.0706	3.93%
14 Common level of appraisal	99.28%	98.29%	-1.0%	-1.00%
15 Estimated nominal tax rate	\$1.8122	\$1.9024	0.0902	4.98%
16 Income Sensitivity Percentage	3.07%	3.10%		0.03%

# Estimated Tax Rate Calculation - continued

Item	Actual 2017-18	Estimated 2018-19	Chg	% Chg
17 Non Residential Tax Rate	\$1.535	\$1.629	0.09	6.12%
18 Divide by CLA	99.28%	98.29%	-0.99%	-1.00%
19 Nominal Non-Residential Tax Rate	\$1.5461	\$1.6573	0.1112	7.19%

**Note:** Tax rate info preliminary and subject to state legislative changes.

tax on a \$498,000 house	\$9,025	\$9,474	\$449
tax on a \$400,000 house	\$7,249	\$7,610	\$361
tax on a \$350,000 property	\$6,343	\$6,658	\$316

Split Grand List From Norwich Form 411	FY17 Data	(assumed same)
Homestead Grand List	\$4,990,288	\$4,990,288
<i>generates taxes</i>	<i>9,043,399</i>	<i>9,493,524</i>
Non-Resid Grand List	2,470,038	2,470,038
<i>generates taxes</i>	<i>3,818,926</i>	<i>4,093,594</i>
<b>Total Taxes Generated</b>	<b>12,862,326</b>	<b>13,587,118</b>
<b>Less Tax Credit</b>	<b>1,218,319</b>	<b>1,218,319</b>
<b>Less Taxes Retained by Town</b>	<b>26,199</b>	<b>27,677</b>
Norwich District Needs	\$10,963,725	\$10,937,093
<i>Less Transportation Aid - Pd to Dist</i>	<i>\$111,483</i>	<i>\$118,555</i>
Sent to State Ed Fund	\$542,599	\$1,285,473

# Facts and Figures

Additional—or Reduced—Spending of:	\$100,000
is a percent change in budget of	1.79%
When divided by Equalized Pupils,	595.74
divided by the Base Amount,	\$9,842
multiplied by the Statewide Ed Tax Rate,	\$1.000
divided by the CLA,	98.29%
Results in tax rate impact of:	\$0.0174
Which is a percent change in the tax rate of:	0.96%
and results in an increase in taxes on a \$400,000 house of:	\$69.41

Change in Norwich Budget	% Chg in Bgt	Norwich Tax Rate Impact	% Chg in Tax Rate	Tax Paid on \$400,000 Property
\$10,000	0.18%	\$0.0017	0.096%	\$6.94
\$20,000	0.36%	\$0.0035	0.192%	\$13.88
\$30,000	0.54%	\$0.0052	0.287%	\$20.82
\$40,000	0.72%	\$0.0069	0.383%	\$27.76
\$50,000	0.90%	\$0.0087	0.479%	\$34.70
\$60,000	1.08%	\$0.0104	0.575%	\$41.64
\$70,000	1.26%	\$0.0121	0.670%	\$48.59
\$80,000	1.44%	\$0.0139	0.766%	\$55.53
\$90,000	1.61%	\$0.0156	0.862%	\$62.47
\$100,000	1.79%	\$0.0174	0.958%	\$69.41

Note: Tax rate info preliminary and subject to state legislative changes.